

## NETHER WYRESDALE PARISH COUNCIL

### Minutes for the PC meeting of 28<sup>th</sup> Nov 2024, 7.30PM @ Scorton Chapel

**Present: Cllrs Collinson, Atkinson, Thompson and Gledhill, Sgt Elliot Jones, the clerk and 2 members of the public**

1. Apologies:

**Wyre Cllr Charlotte Walker**

**Lancashire County Cllr Shaun Turner**

**Cllr Elliott**

2. Declarations of Interest:

**None**

3. Minutes from last meeting:

**Signed as a correct record.**

4. Police report:

Sgt Jones reported the following:

- ❖ The parish has no particular issues. There were 49 incidents logged most of which, refer to the Forton service station including 1 ASB and 1 drug incident. There has also been the theft of a generator and 2 vehicle crimes.
- ❖ Speeding was discussed. He confirmed that this is always a major issue in most parishes. In relation specifically to Gubberford Lane, a police van or officer with radar gun cannot be used for health and safety reasons. Areas need to be put forward for a risk assessment and fulfil certain criteria. Speeding incidents are also not included in the logged incidents and are dealt with separately.
- ❖ In relation to the car rally during the early hours of 17<sup>th</sup> November, he confirmed that he had not been notified about any event but stated that the police would only get involved if rallies involve road closures and pedestrian spectators. If the vehicles are legal, there is no action he can take but acknowledged that residents should have been made aware by the club concerned. He requested that if it was known which club was responsible, he would have a word with them for future events.

5. Matters arising (from previous meeting/s):

**Lancashire Community Orchard Grant**

Deferred as Cllr Elliott absent.

**Overgrown hedge obscuring “Stop” signs & faded white lines Crosshill crossroads, Long Ln**

The clerk reported the further responses from Highways regarding the “stop” sign as well as the further reply regarding the faded white lines.

Refer appendix 2 for the former (28/10) and appendix 3 for the latter (7/11), which also included an update re faded lines near Gubberford Bridge.

The clerk has received a second update re the faded Road markings on long Lane (19/11) which states that on 7th November 2024, Highways inspected the road markings at this location and found that they are still visible, therefore, no further action is required at this time. They will continue to monitor the area and if the lines fade creating a potential safety issue, they will refresh them.

It was reported by the PC that the hedge at the crossroads had been cut but there was still an area that required attention. Refer item 13.

**Millennium way steps**

The clerk reported the response from Alison Boden (Coast and Countryside Manager Wyre Council) on 29<sup>th</sup> Oct which states that the ranger team have checked and done some interim repairs. The team will keep the PC informed of any further updates.

**24 the Square (drain issue)**

The clerk reported the response from Highways as per appendix 4.

**Digging up repeatedly near Kettlewell**

The clerk reported the response from Highways as per appendix 4.

**Rd closures**

The clerk reported the response from Highways as per appendix 4.

6. Open forum:

**Blocked drains (Wagon Rd)**

An email from a member of the public was discussed.

RESOLVED: That the lengthsman be requested to check the grids on Wagon Rd (see item 13) and that the clerk contact Highways and forward the member of the public's email to Highways to obtain a further update.

## **Local Plan**

Refer item 9 for Wyre Council update.

Cllr Thompson briefly explained discussions of the meeting he had attended recently, stating that there was no guarantee that Scorton would not be affected however, the areas predominantly in focus are Fleetwood and the A6 corridor.

### **Lighting (Station Lane river bridge to railway bridge)**

A member of the public stated that this was a well used route but that it was poorly lit.

The PC discussed alternative walking routes and mentioned that there was a path leading to a locked gate at Six Arches. It is not known if this is a Public Right of Way.

RESOLVED: That Cllr Collinson will look into it and that this item be placed on the next agenda for further discussion.

### 7. Playing field:

#### **Accessible charitable funding**

The PC discussed options following research on charitable foundations of large companies (e.g. United Utilities). Cllr Thompson reported that he has not found anything. Cllr Collinson reported that she has been in touch with Wyre Cllr Charlotte Walker regarding development section 106 monies (refer item 9).

### 8. Correspondence/circulated items:

Refer appendix 1. Items discussed:

**TEEC (My Parish Council) offer** – Refer finance item 15.

#### **General enquiry re fly tipping via the PC website from Wyre Council**

The PC discussed the email on 5/11 from Wyre Council. See appendix 5 for responses.

### 9. Borough Council & Lancashire County Council matters:

#### **Wyre Council update 25/11 via email:**

*“Please accept my apologies for not attending this week’s Parish Council meeting but I am due at full council.*

*In relation to the Wyre Local Plan Cllr Le Marinel reported back at Octobers council meeting that there had been over 300 responses to the consultation which are currently being collated and looked at by officers.*

*As of yet there is no timeline for the overall feedback of this consultation but it will made public once done. There is also no timeline on the allocation of building sites yet as this will depend on both the responses to the options in the consultation and the Labour governments changes to the new of houses needed to be built. I am sorry that I do not have anything of use to tell you at the minute.*

*I have just emailed Madison Yeo at Wyre council who is currently responsible for section 106 monies in relation to affordable housing. I have asked her what this years unspent/non allocation of monies is and if and how this can be bidded on by Parish Councils, once I have a response, I will get back to you.”*

10. Planning:

<b>Application number</b>	<b>Description</b>	<b>Resolved PC comments</b>
<b>24/00889/FUL</b>	Proposed extension of existing front dormer and new porch, single storey rear extension and addition of rear dormer, extension to existing garage and widening of driveway entrance by 1 metre @ Wardenlea Station Lane Scorton	<b>No objection with comment submitted 07/11/24.</b>
<b>24/00447/FUL AMENDMENT</b>	Retrospective application for the erection of a domestic garage for Snowhill House, with 2 self-contained holiday accommodation units (C3) on the first-floor, and addition of external staircase @ Snowhill House Snowhill Lane	<b>Original comments re-iterated 13/11/24.</b>
<b>24/00691/FUL</b>	Proposed external balcony to the front elevation @ Treetops Scorton Hall Park Scorton	<b>No objection</b>

11. Decision notices(status):

<b>Application number</b>	<b>Description</b>	<b>Decision</b>
<b>24/00724/LBC</b>	Listed building consent for the removal of existing render and replacement and infill of missing stonework to gable wall @ Old Mill House Wagon Road Dolphinholme	<b>Permitted</b>
<b>24/00716/FUL</b>	Retrospective change of use of the first floor above existing garage, from ancillary home office into a studio flat for holiday accommodation. @ Snowhill Barn Snowhill Lane Nether Wyresdale	<b>Permitted</b>
<b>24/00712/FUL</b>	Installation of Air Source Heat Pump to side @ Street Farm Oakencrough Road Nether Wyresdale	<b>Permitted</b>

12. Highways:

**Potholes (Tinker's Lane to Dolphnholme House)**

It was reported that there are several potholes along this stretch of road.

RESOLVED: That the clerk should report to Highways.

13. Lengthsman:

**Jobs undertaken**

The clerk circulated the latest time sheet etc via email prior to meeting.

**Jobs to be done**

Cllr Collinson will contact the lengthsman to undertake the following:

- ❖ Strim near "Stop" sign (Crosshill Crossroads, Long Lane).
- ❖ Clear gullies Wagon Rd, Dolphnholme.

14. Village Hall:

**No update**

15. Finance:

**6 month account update**

The clerk provided explanation of end of year figures:

WEF 04/09/24 the balance was **£40,524.75**

Total estimated remaining expenses were £17,492.90

Estimated remaining funds at end of year (March 25) would be approx **£23,031.85** comprising of:

**Biodiversity grant - £900.00**

**PRoW - £1798.50**

**Other reserves - £20,333.35**

RESOLVED: That Cllr Elliott should liaise with school for projects to spend the biodiversity money on and for the clerk re-circulate the letter from LCC re the PRoW scheme (22/05/24) to the PC as a reminder of the list for suitable projects.

**Precept 2025/26**

The clerk submitted a proposal of £24,900 however, due to the potential costs of the play area the PC felt that the precept should not be lower.

RESOLVED: That the precept should be the same as last years amount @ £28,000.00 and that the extra should go under playing field maintenance and incorporating the Millennium footpath.

**Account balance up to date:** Current balance: **£38,196.82** @ 4<sup>th</sup> November.

Items approved for payment:

**Computer Solutions (payable to clerk) system check - £10.00**

**Lengthsman invoice October** (fees 136.50 plus PRow £546.00) - **£682.50**

The clerk raised the issue of the overpaid petrol bill which has not been taken off this invoice. Cllr Collinson will request the lengthsman to adjust his next bill by £35.07 to re-imbursed the council for this. The lengthsman cheque was given to Cllr Collinson.

**Lengthsman invoice October (P/F grass cutting) – £160.00** cheque given to Cllr Collinson.

RESOLVED: That the above items be paid.

Items discussed:

**TEEC LTD (MyParishCouncil) - Offer of a site audit £50 (excl VAT)**

RESOLVED: The PC decided not to take up this offer.

**Dolphinholme village hall donation request**

RESOLVED: That a donation of £1000 should be made once work commences.  
The clerk to notify Dolphinholme Village Hall accordingly.

**Clerk wage increase 2025-26 letter**

Signed.

16. Health & Safety:

**No health and safety concerns raised by the PC.**

17. Points of interest:

**TEEC LTD (MyParishCouncil)**

Regarding the WCAG2.2 compliance test, they will update the website back code for facilitate update (no cost) as per their email of 24<sup>th</sup> Oct.

**Apology for January meeting**

Cllr Atkinson submitted her apologies.

18. Date of next meeting: **30<sup>th</sup> January 2025**

**As there was no further business, the meeting concluded @ 8.55PM**

## **APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**WC – Flood Forum minutes 5/9**

**WC – Items published 1/10 links**

**WC – Schedule of executive decisions 1/10, 1/11**

**WC – Planning agenda supplement & minutes 2/10 link**

**Rural Services Network (RSN) – Rural bulletin 2/10, 8/10, 15/10, 22/10, 29/10,  
5/11, 12/11**

**WC – Finalists for 2024 business awards**

**RSN – Rural Funding Digest Oct & Nov**

**LCC – Trading Standards consumer alerts Oct**

**WC – Porfolio holder agenda 10/10 link & decisions x 2**

**WC – Press release: Harvest windfall for local foodbanks from Wyre Council**

**WC – Overview & Scrutiny agenda, supplement & minutes 14/10 link**

**Lancs Fire & rescue – Hot topics**

**WC – Licensing agenda & minutes 15/10 link**

**WC – Licensing minutes 17/9 link**

**WC – Cabinet agenda & minutes 16/10 link**

**LCC – Community Energy Fund round 4**

**WC – Draft statement of gambling policy for WC 2025-28 consultation**

**LALC – AGM and Parish & Town Council conference programme**

**WC – Press release: Active Wyre award winners announced**

**WC – Council agenda & minutes 24/10 link**

**WC – Licensing minutes 1/10 link**

**WC – Portfolio holder decisions agenda & decisions x 2 24/10 links**

**WC – Festive lighting highways licenses**

**WC – Planning policy newsletter Oct 2024 (draft planning policy enforcement policy consultation)**

**WC – Employment and Appeals agenda & minutes 28/10 link**

**LCC – Winter gritting bulletin 18/10,, 25/10, 1/11**

**LALC – Training dates available**

**WC – Audit & Standards minutes 24/9 link**

**Playground Services Ltd- Info**

**NALC – Chief executive’s bulletin x 4**

**FOB National landscape – Diamond landmark trees deadline 15/11**

**WC – Open consultation: enabling remote attendance & proxy voting at L A Meetings**

**LCC – Bus service changes Nov**

**NALC – Special edition of Chief executive’s bulletin with consultation**

**LALC (Wyre Area) – Minutes 25/9**

**LALC – Play inspection training course for play area maintainers**

**LCC – Rd closure Tithebarn Lane 29/10-1/11**

**WC – Items published 29/10 links**

**WC – Planning agenda 6/11 & supplement links**

**WC – Polling district and polling place review 2024-25**

**Grantscape – Autumn newsletter 2024**

**WC – Portfolio holder decisions agenda 7/11 link**

**WC – Items published 1/11 links**

**LCC – LCC elections 2025 (be a cllr toolkit)**

**WC – Audit and Standards agenda supplement 12/11 link**

**WC – Items published 5/11 links**

**WC – Overview & Scrutiny agenda 18/11 link**



**WC – Portfolio holder decision agenda 15/11 link**

**WC – Portfolio holder decisions x 3 8/11 links**

**War Memorials Trust magazine**

**WC – Licensing agenda 19/11 link**

**WC – Portfolio holder decisions 21/11 link**

## **APPENDIX 2**

### **Highways response letter re obscured signage (Crosshill crossroads Long Lane) 28<sup>th</sup> October:**

#### **Obscured Give Way sign – Crosshill crossroads**

Thank you for your further email of 17 October 2024, regarding a give way sign concealed by overgrown vegetation. The photos you kindly provided helped highlight your concerns.

On 22 October 2024 we inspected the junction again. We found vegetation (growing outside the highway extent) was concealing a 'give way' sign. As this vegetation sits on private land, we cannot simply cut it back ourselves. In line with our vegetation maintenance policy, we must first ask the relevant landowners to cut it back to an acceptable level.

On 22 October 2024, we wrote to the landowner asking that they cut the vegetation back as soon as practical. We will inspect the site again on 11 November 2024. If the landowner has not complied with our initial request, we will send a second letter giving them a further 14 days. If they do not acknowledge this second request, we may send a team to cut back the vegetation, before charging the costs to the landowner.

I hope this letter addresses your concerns.  
Yours sincerely,

**Alex Conroy**

### **APPENDIX 3**

#### **Highways response 7/11 regarding faded lines:**

##### **Faded road markings on Long Lane, Scorton**

Thank you for your further emails of 28 October 2024 and 6 November 2024 about faded road markings at the junction of Long Lane and Oakencloough Road.

I also note an earlier enquiry about faded road markings on the Gubberford Bridge. I will provide an update on this as well. Regrettably we have not dealt with your enquiry in a timely manner. I apologise for the inconvenience this has caused.

Unfortunately, we did not log your original request that we inspect the faded road markings at the junction of Long Lane and Oakencloough Road. Please accept our apologies for this error. We have since raised an order for us to inspect these road markings. We will write back to you within ten working days with an update on our inspections.

We have inspected the faded lines on Gubberford Bridge, and we have raised an order to repaint any safety critical ones. We cannot say exactly when we will be on site to lay these road markings, but we will do so as soon as practical. Unfortunately, we cannot lay road markings in extreme cold, wet, or rainy, conditions. I hope you find this information useful.

Yours sincerely,  
**Alex Conroy**

## **APPENDIX 4**

### **Highways response 29/10/24:**

#### **Highways concerns - Scorton**

Thank you for your further email dated 17 October 2024 regarding three separate concerns in Scorton. I will address these in the order raised in your email. We are grateful for the included pictures, these helped to highlight your concerns to us.

(Rd closures)

As previously mentioned, we cannot prevent statutory undertakers from carrying out essential works on or near the highway. Both works, in this case, were to ensure the safety of both relevant structures. Given this, it would be inappropriate for us to delay their progress. We have made the appropriate provisions given the circumstances, such as mandating that the set of works completed by Network Rail only take place Saturday evenings between 10pm and 6am.

(Kettlewell digging)

Moving to the concrete that has been used in place of cobbles on The Square, Scorton. These works were for an urgent repair of a water leak undertaken by a utility provider on 8 September 2024. We expect the utility provider to replace what they have removed upon completion of any works. Your picture shows that this has not happened. Therefore, we have informed the utility provider that they need to complete a like for like repair within 6 months of the works concluding, as is our policy.

(drain issue, 24 The Sq)

For the blocked gully shown in your second picture, on 21 October 2024 we raised an order for us to jet and cleanse the gully to resolve this drainage issue. We hope to have this completed within 22 working days. If you would like an update on the drain cleansing, please call our Customer Service Helpline on 0300 123 6780 quoting HAMS ref: CRN 609986. Please only do so once the above deadline has passed.

**Alex Conroy**

## APPENDIX 5

### Wyre Council request for answers to fly tipping questions received via the PC website on 5th November

1. Are you aware of any specific hotspots for fly-tipping within your area?

Layby on the east side of the motorway bridge (Long Lane by Park Wood)

2. Are you aware of any measures that have previously been taken to reduce incidents of fly tipping?

No, except reporting as things occur.

3. Have you taken any steps as a council to reduce fly-tipping?

Incidents are reported as soon as they are seen.

4. Are there any volunteer groups that regularly tackle littering?

Yes